

Cheddleton Parish Council

MINUTES OF THE COMMUNITY/CRAFT CENTRE MANAGEMENT COMMITTEE
MEETING HELD IN MAIN HALL, CHEDDLETON COMMUNITY CENTRE,
HOLLOW LANE ON TUESDAY, 27th. JULY 2021

ATTENDANCE Councillor - M. Ahmad, M.T. Bowen, Mrs. D.A. Hartley, R.J. Hartley, H.R. Jennings, Mrs. L.M. Salt and H. J. Tunna.

Clerk - Ms. L. J. Eyre.

1. **APOLOGIES** - Apologies for absence were received from: - Mr. R. Richards, it was resolved to accept these.
2. **ELECTION OF CHAIRMAN** - Councillor Tunna, proposed by Councillor Mrs. Hartley and was seconded by Councillor Bowen. All agreed so Councillor Tunna was duly elected for the next two years, so he chaired the meeting.
3. **ELECTION OF VICE-CHAIRMAN** - Councillor Mrs. Hartley, proposed by Councillor Bowen and was seconded by Councillor Mrs. Salt. Councillor Ahmad proposed by Councillor Jennings and seconded by Councillor Mrs. Salt. Both received 3 votes each and therefore Chairman had the casting vote and Mrs. Hartley was duly elected as Vice-Chair for the next two years.
4. **CO-OPTION OF NEW MEMBER - CARETAKER** - The Clerk reported this had been suggested at the last meeting. Councillor Bowen stated that she knows what is required so would be a good idea. The Clerk reported that she is shielding now but is happy to be a member. All agreed.
5. **MINUTES** - The minutes of the meeting of the 13th. April 2021, taken as read, were confirmed as a true and accurate record.
6. **MATTERS ARISING** - No matters were raised.
7. **CORRESPONDENCE**: - There was no correspondence.
8. **FACEBOOK PAGE - COMMUNITY CENTRE** - The Clerk reported she had received a request about a Community Centre Page to advertise events. There is a location page which could be set up and monitored and Emma Shackleton would be willing to do the administration. It was agreed that it only be used to advertise events and that Emma would need to get details from Christina to add these on. All agreed it would be good for residents to be able to know what is going on and when.
9. **UPDATE COVID/FIRE RISK ASSESSMENT - COMMUNITY CENTRE** - The Clerk reported that the QR code is still available for people who enter to register their visit, but it is not compulsory now that restrictions have been lifted. Main thing is the cleaning regime to remain as strict as possible and use of just one toilet with instructions to clean after use. We are open for business and quite a lot of the users have come back and some new ones. We are still being very careful. The Clerk also went onto the Fire Risk Assessment which we now need to move onto regular fire alarm testing which she will approach Councillor Dakin for assistance.
10. **SECURITY ALARM - COMMUNITY CENTRE** - The Clerk reported that the control panel is too old to just be replaced and the best course of action would be a replacement system. Councillor Tunna recommended Paul Williams and proposed that the Chair & Vice-Chair with the Clerk deal with getting this done as a matter of urgency. All agreed.

11. **ANY URGENT WORKS/MATTERS TO RAISE - COMMUNITY CENTRE** - The Clerk reported some electrical works are still outstanding being the security light which the electrical supply has been removed since the boiler room works were done and a new light has been purchased ready to go up also the socket for the Christmas tree outside which she will get these done at the same time. Councillor Bowen reported that there are two ash trees which are on the boundary wall of the Community Centre at the entrance to the field by Cheddleton Lawn Cemetery which need to be removed before the roots cause damage to the building and hinder access to the cemetery. He will remove them as soon as possible. The Clerk also reported that Christina had requested replacement of the 3 kettles as they have not been used and past their best. Councillor Jennings proposed the Clerk source them and Councillor Bowen seconded. All agreed.
12. **UPDATE ON RENOVATIONS WORKS - CRAFT CENTRE** - The Clerk reported that there has been no feedback about the specification and Jonathan Cornes has issued this now to 3 companies to invite tenders. We can then discuss these and move on with the renovations.
13. **PUMP SERVICE/WORKS - CRAFT CENTRE** - The Clerk reported that the 6 monthly service and suggested works are due by Pisces Pumps if everyone agrees. Proposed by Councillor Jennings, seconded by Councillor Bowen to approach them to do this and all agreed.
14. **ANY URGENT WORKS/MATTERS TO RAISE - CRAFT CENTRE** - The Clerk reported that the electric meter in our meeting room is still waiting a replacement as SSE have stated that due to Covid they cannot work above a certain height. The Clerk will chase it up again. Also, the Notice board at the front of the tearooms needs to be removed as it is falling apart. Jane is happy for it to be removed. The Disabled parking bay needs to be marked up as the paint has faded so the Clerk will ask Steve to do both. There are some electrical works which is the replacement of the security light on top of the pole in the back carpark which we have a new one which has been given free of charge because the last two have blown and one of the ceiling lights in the ladies' toilets had blown which needs to be replaced. The Clerk will organise to be done together. Councillor Jennings mentioned thermostat batteries need to be replaced in the toilets.
15. **FORWARD AGENDA ITEMS** - None were raised.

Chairman
30th. November 2021.